**Memorandum of Agreement**

**for the**

**Global Educator Digital Badge**

**Policy Identification**

**Priority:** Twenty-first Century Professionals

**Policy ID Number:** TCP-H-001

**Policy Title:** Global Educator Digital Badge Criteria

**Current Policy Date:** 10/01/2015

|  |  |
| --- | --- |
| **LEA Name** | **Educator Name:****Email:**   |
| **District Liaison Name** | **Title** (example: WL Teacher, School Counselor, Principal, Superintendent, ELA Curriculum Coordinator) |
| **Supervising Administrator Name** | **School** **and/or** **District** |  |
|  |
| **\*\*Date of Completed Documented Plan or Summary Goals and Strategies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\*\* LEAs with district-wide strategic plans for global education professional development in place prior to July 1, 2014, may provide those plans as an attachment to this Memorandum of Agreement. This will allow educators in the LEA who engaged in the district plan professional development offerings to count those completed professional development hours that align to their documented plan goals for the Global Educator Digital Badge. |

If there is an attachment with this MOA please put that title here:

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**North Carolina educators participating in the NC Global Educator Digital Badge (GEDB) process and their supervising administrators are asked to review the expectations, roles, and responsibilities noted below, in order to ensure fidelity of implementation. The Memorandum of Agreement (MOA) shall be effective upon receipt of this signed document by the North Carolina Department of Public Instruction (NCDPI). Upon receipt of the MOA, the NCDPI GEDB coordinator will enroll the candidate into the GEDB online platform and upload this MOA as completion of Step 1 of 4 on the platform. The educator candidate will then be responsible for uploading any additional documentation onto the platform.**

**Educator Expectations, Roles, and Responsibilities**

*A candidate for the GEDB must successfully complete the following:*

* Documentation of goals to address global awareness elements within the North Carolina Professional Educator Standards as part of the annual professional development plan or summary goals and strategies. The plan or summary will outline any professional development to be completed to address the goals.
* Incorporation of applicable global awareness elements into the plan or summary, as defined in policy criteria for each educator category in the *North Carolina Professional Standards* Evaluation System; *North Carolina Standard Course of Study* for students.
* Completion within two years of a minimum of 100 hours or 10.0 continuing education units (CEUs) of global education professional development and a Capstone Project related to the educator’s global education goals of the documented professional development plan or summary goals and strategies.
* Upload of all requested information to the Global Educator Digital Badge in the Home Base Professional Development system.
* Completion of the Capstone Project and submission in the Home Base/Schoolnet for review process at the school, district, and state levels.

**Supervising Administrator Expectations, Roles, and Responsibilities**

*The administrator supervising a candidate for the GEDB must complete the following:*

* Observation and/or evaluation of the candidate’s successful facilitation of the Capstone Project, with emphasis on the applicable global awareness elements in *North Carolina Professional Standards,* as defined in policy for each educator category.
* Verification that Capstone Project lessons facilitated align with the global awareness objectives outlined in the candidate’s professional development plan or summary goals and strategies through observation data.
* Verification and attestation that candidate did meet requirements within two years for earning the Global Educator Digital Badge through completion of a minimum of 100 hours or 10.0 continuing education units (CEUs) of global education professional development and a Capstone Project related to the educator’s global education goals of the documented professional development plan or summary goals and strategies.

**District Liaison Expectations, Roles, and Responsibilities**

*The district liaison for the Global Educator Digital Badge must complete do the following:*

* Send this signed MOA to the NCDPI GEDB coordinator.
* Verify completion of 100 hours or 10.0 CEUs and Capstone Project
* Administer credit for completion to Educator Profile

**NCDPI Expectations, Roles, and Responsibilities**

*A designee from the North Carolina Department of Public Instruction shall:*

* Determine the final decision for acceptance of Capstone Project within Home Base.
* Document the educator’s Global Educator Digital Badge in the Home Base Educator’s Professional Development Profile upon approval.

***Signature page follows on page B-4***

**We, the participating parties, have reviewed the expectations, roles, and responsibilities of each member noted above and have been authorized to submit this MOA on behalf of our local education agency.**

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**Signature of NC Candidate for Global Educator Digital Badge Date**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of Supervising Administrator Date**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of District Liaison Date**

**Please send signed form to:**

Amy Betsill Bain, Administrative Assistant

Email: amy.betsill@dpi.nc.gov or

Fax: 919-807-3826